

## ORGANIZING A DRIVE



- 1) Design a creative flyer.
  - Include contact information:  
HOPE Outreach Center, Inc.  
4700 SW 64<sup>th</sup> Ave, Suite A, Davie, FL 33314  
Phone: (954) 321 0909 [www.hopeoutreachfl.org](http://www.hopeoutreachfl.org)
  - Explain the goal: helping needy residents of S. Broward.
- 2) State date & time when you will pick up donated items.
- 3) Provide a list of items HOPE Outreach Center, needs.
- 4) Staple flyers to grocery bags (Groceries often donate bags.)
- 5) Distribute bags/flyers to friends, family, neighbors you know.
- 6) Call to remind donors about the scheduled pickup date.
- 7) Leave a thank you note when you collect donations.
- 8) Follow Home Owner/Condo Association rules.
- 9) Do **NOT** solicit strangers or places with "No soliciting" signs.



## DOCUMENTING COMMUNITY SERVICE HOURS

Log the time you spent designing the flyer & thank you note.  
Log the phone time for reminder calls.  
Log time spent delivering flyers & collecting donated items.

*Parent's driving time does not count as student service hours!*

Submit your log sheet(s), flyer, and thank you note to the coordinator at Hope Outreach Center.

Pick up your service hours letter from the Coordinator.

Choose 1 of the collections below for your service drive.

## FOOD WISH LIST

### \$20/\$25 Gift Vouchers to Supermarkets/Superstores

**Canned Hams, Corned Beef Hash, Spam**  
**Canned Chicken/Turkey**  
**Beef Stew**  
**Vienna Sausages**  
**Spaghetti Sauce**  
**Mashed Potatoes/Canned Potatoes**  
**Baked Beans**  
**Peanut Butter & Jelly**  
**Liquid Shelf milk (Parmalat, Borden etc.)**  
**Saltines-Crackers/Cookies**  
**Complete Meals**  
**Canned Fruit (Fruit Cocktail/ Peaches)**  
**Fruit Juices**  
**Cereal**  
**Salt**  
**Cooking Oil**  
**Coffee/ Coffee Filters**



### TOILETRIES

**Conditioner**  
**Shampoo**  
**Deodorant**  
**Dish Soap**  
**Laundry Detergent**  
**Paper Towels**  
**Toothbrushes**  
**Toothpaste**



### PAPER GOODS

**Toilet Paper - 4-pack or**  
**Individually Wrapped**  
**Kleenex**  
**Napkins**  
**Paper Towels**

